

Fall 2023
CHN 101 (Section 00) Elementary Mandarin I

Class Meetings: MTWF

Instructor: 老师 / 老師 / Laoshi

Instructor's Office & Office Hours:

Classroom:

Instructor's Email: @hawaii.edu

Student Learning Outcomes:

Students will gain listening, speaking, reading, and writing skills in standard (Mandarin) Chinese, attaining approximately the Novice High level on the ACTFL proficiency scale. Specifically, students will be able to achieve the following:

- Listening** Able to understand short, learned utterances and some sentence-length utterances, especially where context supports understanding and speech is clear. Students will also be able to comprehend limited vocabulary and some simple questions/statements about family members, age, address, time, locations, interests, needs, and daily activities.
- Speaking** Able to make short statements and ask simple questions, primarily by relying on memorized utterances but occasionally by expanding these through simple recombination of other elements. Vocabulary centers on areas such as common objects, places, daily activities, hobbies, etc.
- Reading** Able to identify a limited number of traditional or simplified character components and high-frequency traditional or simplified characters in areas of immediate need. Can read for instructional and directional purposes some standardized messages, such as some prices in stores, time/date on schedules, and simple realia.
- Writing** Able to write simple fixed expressions and limited memorized materials. Can supply information on some simple forms and documents. Can write names, numbers, dates, own nationality, and other simple autobiographical information as well as some short phrases.

Text & Materials:

- ***Integrated Chinese, Volume 1, Textbook* (Traditional or Simplified Character Edition, 4th Edition), Tao-chung Yao and Yuehua Liu. Boston: Cheng & Tsui Company. 2016. [Required]**
- ***INTEGRATED CHINESE 4TH ED. VOL. 1 TEXTBOOK - AUDIO DOWNLOAD (FILL OUT THE FORM TO DOWNLOAD YOUR AUDIO RESOURCES):*** <https://www.cheng-tsui.com/node/5665>
- ***Integrated Chinese, Volume 1, Workbook* (Traditional or Simplified Character Edition, 4th Edition), Tao-chung Yao and Yuehua Liu. Boston: Cheng & Tsui Company. 2016. (Optional)**
- ***INTEGRATED CHINESE 4TH ED. VOL. 1 WORKBOOK - AUDIO DOWNLOAD (FILL OUT THE FORM TO DOWNLOAD YOUR AUDIO RESOURCES):*** <https://www.cheng-tsui.com/node/5666>
- ***Integrated Chinese, Volume 1, Character Workbook* (Traditional and Simplified Character, 4th Edition, 4th Edition), Tao-chung Yao and Yuehua Liu. Boston: Cheng & Tsui Company. 2016. (Optional)**
- ***Integrated Chinese BuilderCards*: Much more than vocabulary flashcards, Haidan Wang and Song Jiang. Boston: Cheng & Tsui Company. 2010. (Optional)**

Student Responsibilities:

1. Attendance (10%):

- Absences due to illness, attendance at university-approved activities, and family or other emergencies constitute **Excused Absences (with full attendance points -- 2)**. Please present valid documentation of your excused absence prior to or immediately upon your return to class under these circumstances. Without any valid documentation, the absence is **Unexcused (0 points)**.
- If extraordinary circumstances prevent you from attending class or participating in regular class activities, please notify the instructor in advance or as early as possible. Habitual absences and tardiness might affect your learning

process and would definitely affect your final grade and impact your GPA.

- Anyone who is late for **more than 15 minutes** will be regarded as **absent**.
2 = Attend the class meeting on time
1 = Late for the class meeting for less than 15 minutes
0 = Absent or late for the class meeting for over 15 minutes

2. Performance (5%):

All students are expected to participate actively in the daily language practice. This is a language course. Therefore, students are expected to speak Chinese and interact with classmates and the teacher as much as possible in class. Please be sure to focus on class activities throughout each class session. Distractions like texting, reading/sending emails, eating, etc. in class are not allowed. Please mute and store your cell phones during class time. Class participation and performance will be evaluated based on the following scale:

- 2 = Well-prepared and shows active participation and able to complete the required tasks
- 1 = Participated but with inadequate preparation
- 0 = No pre-class preparation, and/or do not participate in-class activities, and/or unable to complete tasks

☐ **Collaborative Learning (Pair/Group Work):**

All of you are expected to complete several interpersonal speaking tasks and other course projects with different speaking partners/groups during this semester. Collaborative learning is required to maximize your learning outcomes through responding to one another's ideas, completing a task/project together, learning from and teaching each other, and most importantly, practicing the Chinese language both in and out of the class. You will be asked to use Zoom to record some required speaking tasks. Therefore, once each pair/group is assigned, please be sure to:

- 1. exchange your UH email address and Zoom ID;
- 2. set up a basic timeline for discussion, practicing, recording, etc.;
- 3. exchange your daily availability.

***Note:** If you are confronting any difficulties/problems, such as your speaking partner stops responding, or workloads become uneven, etc., please do not hesitate to reach out to your teacher and explain the difficulty/ problem as early as possible.*

3. Synchronous One-on-One Teaching Sessions (5%):

- **One-on-one language teaching has been a significant integral piece of the puzzle in our Chinese language curriculum. Each student is required to participate in 2 one-on-one teaching sessions per week, and each individual session takes about 30 minutes (please refer to Course Schedule for details).**
- As an institution of higher education, we seek to support our students through innovative learning and teaching methods. Support for student success, nevertheless, is not limited to the interactions within the classroom. Research has consistently shown that one-on-one teaching helps students build salient learning skills, strengthen subject comprehension, boost confidence, and most importantly, ignite a passion for learning. A recent study revealed that students receiving one-on-one teaching were noted to be making strides in “**achievement, attitude, and retention**” when compared to those without one-on-one teaching. With a new era of teaching and learning in a digital world, our synchronous online one-on-one teaching sessions involving real-time interactions between the teacher and students provide an incredibly convenient perk for anyone with a hectic schedule.
- Starting Fall 2021, the University of Hawai‘i System will implement UH Executive Policy [EP 7.209 Student Participation Verification](#) in Coursework for all classes. **All non-participating students will be identified in order to comply with federal regulations. Your success depends on your participation in ALL of your registered courses' teaching and learning activities.** Beginning in the Fall 2021 semester, if you fail to establish attendance and participation (e.g., engaged in an online teaching and learning activity), you will be administratively dropped from the class. You may also be dropped from other classes that are dependent on the class. These include co-requisites and future classes where the dropped class meets the prerequisite requirement.

4. Homework (10%) and IPA tasks (40%):

Homework includes both preview portions and post-class (usually IPA) portions. Completing all of these assignments is vital to your success and development both in and out of class time. All homework and assignments must be turned in on the due day. Late homework and assignments will NOT be accepted without an accepted valid written excuse. In case of an absence, any coursework should be made up or turned in upon the student's return to school (unless otherwise arranged with the teacher). In case of a lengthy absence, students will need to coordinate with the teacher to complete work in a timely manner.

☐ Student Participation in Integrated Performance Assessment (IPA)

- The Integrated Performance Assessment (IPA) is a cluster assessment featuring three tasks, each of which reflects one of the three modes of communication--Interpretive, Interpersonal, and Presentational. The three tasks are aligned within a single theme or content area, reflecting the manner in which students naturally acquire and use the language in the real world or the classroom.
- A team of Chinese instructors at UH Manoa is conducting the IPA research this semester led by Dr. Jiang Song in the UH Department of East Asian Languages and Literatures. The purpose of this research project is to find out students' needs in terms of language skills to be taught, course topics, tests, homework, practice and more, so that teachers can better design the classes to meet all the student's learning needs. We are now asking for your permission ("consent") to help take part in this project because you are in the age group, language level, and learning environment that we hope (and we hope for more teachers) to understand better. For the most part, we will do nothing different from the regular class activities, other than a few extra surveys during and after the class. If you choose to participate in this research project (by signing a Research Consent form), we will look at the coursework you do for this class, especially some of your speaking and writing tasks. You can choose to use a fake name and/or hide your face to protect your identity. If you decide not to participate in this research project (by not signing the Research Consent form), then we will not look at and use any of your coursework. Choosing not to participate in this research project will not affect any of your course grades or regular treatment as a student in the class. You retain the right to choose whether or not to participate in the project.

5. Tests (30%):

Every effort should be made to take tests at specified times. Tests cannot be made up unless arrangements are made BEFORE being absent from class. **No one is allowed to make up a missed test without valid written excuses.**

*UH Manoa Student Conduct & Academic Integrity:

- The integrity of a university depends upon academic honesty, which consists of independent learning and research. **Academic dishonesty includes cheating, plagiarism, misrepresentation of personal identity or performance, submission of false information, contributing to academic misconduct (i.e., facilitation), damaging, tampering, or interfering with the scholarly environment, unauthorized use of an intellectual property. Violations of the Student Conduct Code will be included on a student's record and may result in suspension or expulsion from UH Manoa. Per the Student Conduct Code: IV.B.1.a.: Cheating, plagiarism, or other forms of academic dishonesty.**
 - **Cheating** is an act of academic dishonesty and includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) the acquisition, without permission, of tests or other academic material belonging to a member of the UH faculty, staff or student body; and (4) engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion. Examples of cheating include:
 - Copying from another student's test or homework.
 - Allowing another student to copy from your test or homework.
 - Using materials such as textbooks, notes, or formula lists during a test without the teacher's permission.
 - Collaborating on an in-class or take-home test without the teacher's permission.

- Having someone else write/plan a paper or do any coursework for you.
- **Plagiarism** is also an act of academic dishonesty and includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.
- **For any homework, assignments, and tasks/projects, please refrain from using any translation software, applications, and/or online translation sites. During any tests, students must adhere to UH Manoa Student Conduct and academic integrity policy. Using unauthorized tools, such as translation software, applications, and/or online translation sites during a test is considered cheating and is strictly prohibited.**
- In cases of suspected or admitted academic dishonesty, the instructor will try to resolve the matter with the student. Actions may include:
 - **For the first offense of Academic Integrity, a warning will be issued and a mark of zero (0) will be awarded for the assessment/task in which the plagiarism was found to occur. Then, the student will be asked to redo the assignment/task with a reduced grade (50%).**
 - **For the second and/or any repeated offense of Academic Integrity, the penalty will be a failing grade for the course. Further, the instructor may bring it to the attention of the departmental chairperson, the student's advisor, division chairperson, and/or appropriate academic dean. Additionally, an instructor may refer such cases of academic dishonesty to the Dean of Students for action under the Student Conduct Code.**

6. University of Hawai'i COVID-19 Guidelines (Revised August 12, 2022: <https://www.hawaii.edu/covid19-guidelines/>)

Any persons with unexplained or new symptoms that suggest COVID-19 should stay home until they consult with their healthcare provider to determine the next steps in accordance with CDC and HDOH guidance. **Please notify your instructor immediately and send to the instructor your positive test result provided by a licensed healthcare provider or a public health official.** It is recommended individuals NOT come to campus if:

- You (1) have COVID-19 symptoms, or (2) tested positive for COVID-19, regardless if you have symptoms. You should isolate for **at least 5 days** (until you are fever free for 24 hours without the use of fever-reducing medication and your symptoms are improving).
 - After the isolation period has ended, you may return to campus and must wear a well-fitting mask around others, in all settings, for an additional 5 days; do not go to places where you cannot wear a mask, such as restaurants and some gyms; avoid travel and being around people who are at high risk.
 - If you were severely ill with COVID-19, you should isolate for at least 10 days and consult your healthcare provider before ending isolation.
- You are subject to government-issued or a healthcare provider's orders to quarantine.

Grading:

Final course grades will be based on the results of:

1) Class Attendance:	10%
2) Class Performance:	5%
3) One-on-One Teaching Session Attendance:	5%
4) Homework:	10%
5) IPA Tasks (Interpretive Listening, Interpretive Reading, Interpersonal Speaking, Presentational Writing):	40%
6) Unit Written Tests:	15%
7) Final Written (10%) & Speaking (5%) Exam:	15%
8) Extra Credit:	up to 3%

Final Grade: 100≥A+, 99-95=A, 94-90=A-, 89-87=B+, 86-83=B, 82-80=B-, 79-77=C+, 76-73=C, 72-70=C-, 69-67=D+, 66-63=D, 62-60=D-, 59 and below=F

Special Needs: If you are in need of special accommodation for assignments or exams, please communicate this to the instructor at the beginning of the semester to ensure that we can accommodate your needs. In order to guarantee the necessary accommodation, you can contact the KOKUA Program (the UH Mānoa office for students with disabilities): <http://www.hawaii.edu/kokua/>, 808-956-7511.

Student Basic Needs:

Basic needs include food and housing, childcare, mental health, financial resources and transportation, among others. Student basic needs security is critical for ensuring strong academic performance, persistence and graduation and overall student well being. If you or someone you know are experiencing basic needs insecurity, please see the following resources: [UH System Basic Needs](#).

Laulima and Moodle tutorial videos:

Please watch the videos and get familiar with the websites.

Laulima: https://www.hawaii.edu/talent/laulima_studtutorials.htm

Moodle: https://youtu.be/Hc_0Pk4U4pI

Employability and your Chinese language study:

The Department of East Asian Languages & Literatures is committed to providing students with information about the value of the skills and learning they develop in conjunction with their {Chinese/Japanese/Korean language study} for future employment. The Department works with the Hawai'i Language Roadmap, a statewide initiative for a multilingual workforce for Hawai'i housed in the College of Arts, Languages and Letters, to provide students with opportunities to learn about marketing their language proficiency to employers (e.g., resume writing, interview training), to meet employers who are hiring for bilingual proficiency, and to credential their language proficiency with the nationally-recognized Global Seal of Biliteracy, a valued workforce credential. For more information: roadmap@hawaii.edu, or visit the Roadmap website at: <https://nflrc.hawaii.edu/language/roadmap>.