

CHN 485 Academic and Professional Chinese I

CRN:84690 3 Credits

Chinese Language Flagship Program

University of Hawai'i at Mānoa

Fall 2019

INSTRUCTOR:

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Office hours: WF 11:30 - 12:30 or by appointment

CLASS MEETINGS: MWF 10:30-11:20 am at Miller Hall Room 1

COURSE MATERIALS: all course materials will be posted on Canvas (<https://canvas.instructure.com>)

Student Learning Outcomes:

This Chinese course is designed for students with advanced level Chinese language proficiency to move toward acquiring superior level language skills and improve their overall literacy in academic and professional Chinese. This course will be taught entirely in Chinese with authentic readings selected from a wide range of topics, including art, culture, economy, politics, literature, and current events. Students will improve their four skills through guided instruction and by focusing on acquiring language-learning strategies. The goals of the four skills are:

- **Listening 听:** Students will be able to understand the main ideas and supporting details of extended discourse on topics of general interest. They will be able to derive essential points from oral texts such as descriptive texts, complex factual materials (e.g. news reports and summaries), and argumentative speech in areas of special interest. They will be able to use contextual clues and real-life knowledge to compensate for limitations in their lexical and structural control of the language.
- **Speaking 说:** Students will be able to communicate with accuracy and fluency on topics of personal, national, and international interest in formal settings. They will be able to explain concepts in detail, provide lengthy and coherent descriptions, formulate structured arguments, and discuss abstract matters related to their expertise or interest. They will be able to employ strategies (e.g., circumlocution and simplification) to avoid breakdowns in communication.
- **Reading 读:** Students will be able to understand the main ideas and supporting details of lengthy descriptive and argumentative texts using textual clues and various reading strategies such as scanning and skipping. They will be able to understand texts from various genres, especially news reports, editorials, and texts of professional and academic nature.
- **Writing 写:** Students will be able to describe objects in detail and write in-depth summaries. They will be able to present their opinions with supporting details in structured argumentative essays that feature specialized/formal vocabulary and complex sentence structure.

COURSE EVALUATION

- 出勤与课堂参与 Attendance and Participation (15%)
- 作业 Homework (15%)
- 小考 Quizzes (10%)
- 口语练习 Speaking Tasks (10%)
- 论文 Essays (15%)
- 虚拟工作体验 Virtual Workplace Experience (15%)
- 研究项目 Research Project (15%)
- 期末考试 Final Exam (5%)
- 附加分 Extra Credit (Up to 5%)

A+ = 97-100	A = 93-96.9	A- = 90-92.9	
B+ = 87-89.9	B = 83-86.9	B- = 80-82.9	
C+ = 77-79.9	C = 73-76.9	C- = 70-72.9	
D+ = 67-69.9	D = 63-66.9	D- = 60-62.9	Below 60 = F

出勤与课堂参与 Attendance and Participation: Attendance is mandatory and extremely important. Unexcused absences will have a negative impact on your grade. Excessive absenteeism will result in a significantly lower grade. After two absences, students' grades will be lowered by half a grade. An excused absence will be granted only if the instructor is contacted prior to class with explanation and documentation provided. Students are responsible for any in-class announcements or materials that they miss during an absence. Coming to class well-prepared is essential to your learning. Active participation is also important. Speak up in class and engage in the discussion. The instructor will give a score on your attendance and participation for each class. The scoring criteria are as follows:

4 pts: well prepared, excellent participation/performance
3 pts: well prepared, good participation/performance
2 pts: some evidence of preparation / moderate participation
1 pt: present but unprepared
0 pt: absent

作业 Homework: homework, including preview and review homework, is to prepare students for the content of next class sessions or help students review what they learned in previous classes. All homework must be turned in on the due day. Late submissions will NOT be accepted unless valid written excuses are provided before the deadlines and approved by the instructor.

小考 Quizzes: Quizzes are designed to assess students' mastery of what they have learned in previous classes taken. There will be no make-up quizzes unless valid written excuses are provided and approved by the instructor before class.

虚拟工作体验 Virtual Workplace Experience: This is designed to prepare students for the Chinese-speaking work environment and help students develop professional skills. Students will apply for a job

at a virtual company called Green Ideas - from submitting a resume and cover letter to job interviews, to working with team members on projects, this online environment simulates what students will experience in the real world.

口语练习 Speaking Tasks: The purpose of speaking tasks is to help students improve oral fluency and provide opportunities for students to practice advanced level speaking functions, e.g., expressing abstract ideas, describing and narrating in connected discourse. Speaking tasks include presentations, oral reports, in-class recordings, debate, and discussions. Students are expected to prepare for these tasks before class. Task requirements and rubrics will be provided beforehand.

论文 Essays: Students will write three essays throughout the semester. The topics of these essays are related to the course content. Each essay should be at least 1000 characters. Grades of the essays are based on student efforts (e.g., content, word choice, sentence structure, coherence and organization, tone/voice, and format). For each essay, students should submit their first digital draft to the instructor via Canvas. After receiving written and oral feedback from the instructor, students need to revise the essay and submit their second draft via Canvas. Both drafts will be graded. Requirements for each essay will be uploaded to Canvas later this semester.

研究项目 Research Project: Students will design a research project that is of their own interest and related to the topics covered in this course or the content course CHN 470. Students will complete the following sections of the project under guidance: project blueprint, introduction, main body, conclusion / final products. Students should upload their drafts to Canvas. Written feedback will be provided after students complete each section. Students need to revise and re-submit the section along with the next section. The instructor will also provide oral feedback for students if needed. The Research Project should be at least 2000 characters. More detailed requirements for the Research Project will be uploaded to Canvas later this semester.

期末考试 Final Exam: The final exam will include multiple choice questions, short answer questions, filling in the blanks, essay questions, etc. The content of the exam includes everything covered in the course.

附加分 Extra Credit: Students are encouraged to participate in extracurricular activities/events related to Chinese. Details will be posted on Canvas.

COURSE EXPECTATIONS:

1. No computers or cellphones are to be used during class unless otherwise instructed. Mobile devices should be silenced before, and throughout each class. If you require an exemption from this rule, please inform the instructor before the specific class begins.
2. You are responsible for informing the instructor of any planned absences in advance and submit work/assignments prior to absences in order to receive credit for the work. **Late submissions of ANY assignments will NOT be accepted unless valid written excuses are provided before the deadlines and approved by the instructor.**

3. When absent or tardy, it is your responsibility to collect missing handouts and other class information.
4. You are responsible for informing the instructor of your official withdrawal, if you decide to do so. Students who stop attending class without officially withdrawing from the class will receive a failing grade for the course.
5. Please make an appointment with the instructor to discuss any difficulties or concerns you might have regarding the course.
6. Any student who displays disruptive or disrespectful actions/verbal statements will be dismissed from the class immediately. This will equal one absence and a possible withdrawal from the course.

PLAGERISM & ACADEMIC INTEGRITY:

The aim of education at UH is the intellectual, personal, social, and ethical development of the individual. The educational process is ideally conducted in an environment that encourages reasoned discourse, intellectual honesty, openness to constructive change and respect for the rights of all individuals. Self-discipline and respect for the rights of others in the University community are necessary for the fulfillment of such goals.

According to UH Campus Policy, every assignment that the student completes must be her/his own work and created specifically (only) for this class. Plagiarism, cheating, and disciplinary action are punishable by the university and may result in a failing grade for the assignment or for the entire course. In addition, using machine translation technologies, such as Google Translate, at sentence, paragraph, and/or extended discourse level is not acceptable and may also result in a failing grade for the assignment or the entire course.

Students will observe the provisions of the UH Mānoa Student Conduct Code:

http://www.studentaffairs.manoa.hawaii.edu/policies/conduct_code/

SPECIAL NEEDS:

If you are in need of special accommodation for assignments or exams, please communicate this to the instructor at the beginning of the semester to assure that we can accommodate to your needs. In order to guarantee the necessary accommodation, you can contact the KOKUA Program (the UH Mānoa office for students with disabilities): <http://www.hawaii.edu/kokua/>, 808-956-7511.

If you are in need of help dealing with depression, anxiety, stress, grief, and other issues, you can contact the UHM Counseling Center (<http://manoa.hawaii.edu/counseling/>) at 808- 956-7927.